



EXECUTIVE DIRECTOR, FULL TIME, PERMANENT

THIS AD IS BEING REPOSTED. IF YOU HAVE ALREADY APPLIED, YOU ARE BEING CONSIDERED, NO NEED TO REAPPLY.

HIV/AIDS Regional Service (HARS) is an organization providing support, long term counselling, information, referral and advocacy for those living with or at higher risk for HIV/AIDS and education. HARS provides services throughout their catchment area of Trenton, Belleville, Lanark, Sharbot Lake, Brockville and surrounding areas.- HARS works across all communities, and sectors with additional supports related to housing, safe drug use, poverty, incarceration, social justice, indigenous and LGBTQ+ communities. HARS works to provide a safe and inclusive atmosphere for everyone.

Roles and Responsibilities

The Executive Director will apply their analysis of HIV/AIDS and the social determinants of health to all genders in the work of HARS. They will provide superior leadership in the daily management of the organization's financial, administrative, public relations, human resources and service delivery systems. Working cooperatively and effectively with the Board of Directors, staff team and volunteers, they will ensure that all such systems comply with the mission statement, beliefs, aims and policies of the organization and ensure a high quality of service delivery to clients.

Qualifications

- Experience at a management level in a direct service non-profit organization
- Background in the area of HIV/AIDS sector/work
- Demonstrated ability to provide effective and responsible leadership using a cooperative and collaborative management style, with demonstrated strength in the management and motivation of human resources
- Demonstrated experience in financial management, including budget preparation, financial projections, expenditure control and grant proposal writing
- Ability to work effectively with a broad range of funders, community organizations, government and media
- Experience working through organizational change
- Demonstrated ability to work effectively with a volunteer Board of Directors
- Excellent written and verbal communication skills in English as well as strong computer skills
- Experience and an analysis that is rooted in an anti-racist/anti-oppressive, harm reduction approach
- Knowledge of the realities and needs of vulnerable communities and demonstrated activism/leadership
- Commitment to GIPA/MEPA principles and committed to supporting all higher risk groups
- Knowledge of related legislation and specific challenges pertaining to HIV/AIDS

Assets

- A degree/diploma in a social science/human resources area
- Knowledge of services and resources in the organization's catchment area and across the Province of Ontario
- HIV+
- Fluency in French

We encourage those who are HIV+, racialized, trans identified, indigenous, LGBTQ+ and those with disabilities to self-identify in their application. This is a permanent, full-time position based out of our Kingston office. Salary: \$60,000

Applications must contain a cover letter explaining your interest in the position and how your qualifications are appropriate and a detailed resume, prepared in one document with your name as the file name.

Applications may be submitted to recruitment@harsed@gmail.com. Applications must be received at HIV/AIDS Regional Services by 4:00pm, July 13, 2018. Candidates selected for an interview will be contacted by July 19th, 2018.